

COMMUNITY MEDIA CENTER OF MARIN

Board of Directors Meeting
Thursday June 28, 2018 4:00 pm
CMCM 819 A Street, San Rafael
DRAFT Minutes

A. Call Meeting to Order - Bruce

Cynthia Abbott - P
Bruce Bagnoli, Chair - P
Gregg Clarke, Vice Chair - P
Barbara Coler - P
Frank Crosby -
Jim Geraghty, Secretary - P
Dane Lancaster -
Jim McCann - P
Larry Paul - P
Bill Sims, Treasurer - P
Steven Tulsy - P
Brad Van Alstyne -
Lawrence Strick - P
Michael Wolpert - P

B. Agenda Approval and Past Minutes - 5 Minutes

Approve Agenda

M/Geraghty - 2nd/Clarke - Approved

Approve May 2018 Minutes

M/Sims - 2nd/Wolpert - Approved

C. Executive Director Updates - 30 minutes

Center, Productions and Staff work

- End of fiscal year and the County Fair, always a poorly timed combo.
- A new unfortunate ripple, Amy our book keeper of ten years just told me she 'may' be leaving in August to move to Washington State. This would be a mind boggling change for CMCM and myself. I've been too busy this week to really process the full consequences but will have to move on options next week. We also have or bi-annual audit this year making this even more untimely fun.
- Web developments. Our web host is planning to upgrade PHP which will disable our current Drupal 6 installation They will carry us as long as possible in our current version. Meanwhile, staff will be reviewing some cloud based media center management tools I've scheduled starting next week. One of these would replace the specialized modules we currently use with Drupal.

Government Updates

- Did a training with MCE on their new system so they can use it for staff meetings between locations. They still have audio hiccups to work out.
- Met with San Rafael twice, our install is hung up by other renovations so dates are still uncertain. Fairfax may get moved ahead of them should the delay continue.
- Meeting with Fairfax staff in a couple weeks too to work out installation details/changes. I also met with their clerk this week on closed captioning issues which are looming.

- Still awaiting word from Tiburon on whether they want to move forward - but it doesn't seem likely at this point.
- Trained new Mill Valley operator - so far no issues reported.
- Sausalito had their vBrick encoder die before the last meeting, swapped out a replacement and all appears fine. These encoders will be replaced as we roll cities over to HD, most were used when we purchased them and many have been in operation for six or more years.
- Novato's 200K system continues to have glitches and the installers are MIA to address problems. MTA cities should feel lucky.

Education Updates

- STOP trainings ended with successful student outcomes thanks to CMCM staff but there are admin issues with the project to be smoothed out.
- Summer Sports Camp in full swing and the youth are doing wonderfully.
- This week CMCM is hosting the CFI Our Place youth program which we've supported in past years too.

Recent Staff Productions - Education - Staff Related Events - Fee for Service Productions:

- Upcoming Staff Productions
- Staff set up Friday for the County FAIR.

Other Events at the Media Center:

Current Exhibit is Dickens 44 through July 31

NEXT MTA Meeting Regular Board Meeting August 8th, Corte Madera.

2018 CMCM Board Meeting Dates: Fourth Thursdays; Jan 25, Feb 22, Mar 22, April 26, May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Dec 6.

D. Other Business - 30 Minutes

- CMCM Committee Updates -

Finance - Vice Chair Clarke will bring back investment strategies for consideration at the July meeting.

Outreach - Reaching out for art representative on the board, will talk to Elisabeth Setten, from Art Works Downtown

- MTA Report - Coler - Barbara Thornton is still with the MTA for the transition period. The Next meeting is 7PM, Aug 8th, Corte Madera, looking at by-law changes to move to five meetings a year as well as moving forward with the Strategic Plan timeline.

E. Public Comment - 10 Minutes - none

F. Closed Session if Necessary - 30 min - none

G. New Actionable Business

Board Member Strick alerted the board to the fact we are entering of 10th year of operation and should consider activities to celebrate that milestone.

Board Member Tulsy reminded the board about "Cord Cutters", households moving away from cable tv and loss of franchise fees. To be discussed further.

H. Adjournment

M/Geraghty - 2nd/Wolpert - approved

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These minutes are in draft form and subject to change