

COMMUNITY MEDIA CENTER OF MARIN
Board of Directors Meeting
Thursday May 24, 2018 4:00 pm
CMCM 819 A Street, San Rafael
DRAFT Agenda

A. Call Meeting to Order - 4:09PM

- Bruce Bagnoli, Chair - P
- Barbara Coler -
- Gregg Clarke Vice Chair - P
- Frank Crosby - P
- Jim Geraghty, Secretary - P
- Dane Lancaster -
- Jim McCann -
- Larry Paul - P
- Bill Sims, Treasurer - P
- Steven Tulsy - P
- Brad Van Alstyne - P
- Lawrence Strick -
- Michael Wolpert - P
- Cynthia Abbott - P

B. Agenda Approval and Past Minutes - 5 Minutes

Approve the Agenda

M/Geraghty - 2nd/Wolpert - APPROVED

Approve April 2018 Minutes

M/Wolpert - 2nd/Sims - APPROVED (Tulsy abstained due to absence)

C. Executive Director Updates - 30 minutes

CMCM ED Report - May 2018

Center, Productions and Staff work

A typical month, staff busy with government work and new installations. On a happy note, our staff person Mary who was departing has reconsidered and is now staying on. That's great news as our posting for the position had yielded very few responses (it's an employee's market now it seems). We've had numerous annoying web site issues of late, beginning with our mandatory patch to Drupal 6 which has been unsupported since the first of the year. That broke a few necessary modules. And last week we reissued our SSL certificate due to Google's oppressive changes - and of course that created new issues as well, even killing the site for an afternoon until I found the offending module conflict. We've survived 9 years on a Drupal 6 CMS site with OpenMedia center management modules and Civicrm member management modules (all open source and free). For the last half of that time we really haven't had a staff person devoted to web development and it's mostly been me running patches and workarounds when I find time. This

year we'll have to make a lot of changes and I'm looking into new options. There are now several 'cloud' based media center management services that would satisfy our OpenMedia/CivCRM uses. We may have to walk away from Drupal too which has been suffering growing pains of overdevelopment, Wordpress may be the easier option for our staff. More on that soon . . .

Government Updates

- We wrapped up the MCE installation in Concord but will be working with their audio consultant to sort our recurrent San Rafael audio issues (see photos).
- Meeting with San Rafael to start their upgrade in June,
- Awaiting word from Tiburon on whether they want to move forward.
- We filled in for Mill Valley for production services in May, they hired someone this week for moving forward. The person we trained to sub, trained their person . . .
- I'm scheduling a late June meeting for 'city government' folks. Central to the agenda is closed captioning, which is becoming a big issue for cities as ADA lawyers are starting to pick up the scent. Novato implemented CC and the County is proceeding with the service via Granicus (Granicus sent a misleading and rather frightening letter to their clients to scare up business). Any live closed captioning requires careful coordination with us and we want to make sure cities go down the right path.

Education Updates

- No success on the County Community Services Grant for consideration of funding for youth trainings.
- The Youth training with STOP - which had a Marin IJ writeup is winding down. They are planning three more workshops with CMCM over the next year. The project is County funded.
<http://www.marinij.com/arts-and-entertainment/20180407/former-san-quentin-inmate-empowers-at-risk-youth-with-music>

Recent Staff Productions - Education - Staff Related Events - Fee for Service Productions:

- Upcoming Staff Productions
- Staff gearing up for the County FAIR. LWV debates wrapped up and are online. A handful of Fee for Service shoots in May. Ask the Experts Workshop series starts next week.

Other Events at the Media Center:

Next Exhibit will be Dickens 44 - opening Friday June 8, 6:00 pm.

NEXT MTA Meeting Regular Board Meeting June 13th, Corte Madera.

2018 CMCM Board Meeting Dates: Fourth Thursdays; Jan 25, Feb 22, Mar 22, April 26, May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Dec 6.

Marin Clean Energy - Concord

This is a mirror installation to what we did in San Rafael, only the furniture is different. The main purpose is for recording their board meetings which now are a video conference with 15-20 participants at each site. MCE staff also intend use it for videoconferencing their own weekly staff meetings. The first meeting went well, only hampered by audio bugs on the San Rafael side. The video console in Concord is in an exposed portion of the hall/lobby and MCE always wants this A/V equipment to be completely invisible. In San Rafael we built a custom book shelf with a fold out desk surface (like a secretary desk). In Concord they wanted something more like a counter/sideboard with a dark Walnut finish that matched their other new furniture. As nothing is manufactured like this and contracting a cabinet maker would run into the thousands (and require more time on my part to provide drawings), it was back to the driveway workshop. These are ridiculous projects for us to do, but I enjoy the break for the routine and though always rushed, having some time for attention to craft is always rewarding.

Built in nearly three days in the driveway on the sawhorses. I would have liked another day to add 3-4 more coats of varnish to the initial 4, but time was short. I'd work in my garage but it's full of other projects and at 92" this piece was too big anyway (though the honeysuckle and bees were a major distraction). A relatively simple piece to build but with very exacting fitment considerations for equipment and cabling runs.

Installed at MCE - it was built to be a tight fit in the nook, but I measured before the drywall guys had finished and we came up a 1/16" too long due to their extravagant use of mud. Sanded to fit and we jammed it in and screwed it to the studs (which almost wasn't necessary).

Flip top with mounted LCD which had to fit around other equipment to keep the overall profile as narrow as possible.

Lower cabinets are standard MidAtlantic 19" racks wrapped in Walnut and put on casters - an easy and elegant fix that makes all the gear easily accessible from front and back. These contain the power, audio system and eventually a computer.

Their other furniture is now trickling in (apparently we were ahead of their schedule) and matches up perfectly. It's all made with the common thermofused laminate material (cheap MDF particle board covered with a printed paper finish and sealed in plastic). I priced the matching TFL material and besides being unavailable in small quantities, it was \$400 a sheet and would have been hard to work with for this design. Real wood was cheaper and more satisfying to work with.

D. Other Business - 30 Minutes

- CMCM Committee Updates -
Outreach - no report

Finance - Gregg Clarke reported that our conservative investments were not producing any gains with the current market. He will research possible options and bring back his recommendations to the board.

- MTA Report - Jean Bonander, the new MTA ED attended the meeting and introduced herself to the board.

E. Public Comment - 10 Minutes - None

F. Closed Session if Necessary - 30 min - None

G. New Actionable Business

MTA Report - Meetings Board Meeting June 13, 2018 7:00 PM, Corte Madera -

2018 CMCM Board Meeting Dates: Fourth Thursdays; May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Dec 6.

H. Adjournment

M/Geraghty - 2nd/Clarke - Approved

The minutes are a draft and subject to change