

COMMUNITY MEDIA CENTER OF MARIN

Board of Directors Meeting

Thursday Jan 25, 2018 4:00 pm

CMCM 819 A Street, San Rafael

DRAFT Agenda

A. Call Meeting to Order - Bruce

- Bruce Bagnoli, Chair - P
- Barbara Coler - P
- Gregg Clarke Vice Chair - P
- Frank Crosby -
- Jim Geraghty, Secretary - P
- Dane Lancaster -
- Jim McCann -P
- Larry Paul - P
- Bill Sims, Treasurer - P
- Steven Tulsy - P
- Brad Van Alstyne
- Lawrence Strick - P
- Michael Wolpert - P
- Cynthia Abbott - P

B. Agenda Approval and Past Minutes - 5 Minutes

Approve Agenda

M/Coler - 2nd/Geraghty - Approved

Approve Minutes

M/Coler - 2nd/Wolpert - Approved

C. Executive Director Updates - 30 minutes

Center, Productions and Staff work

Holidays really choke productivity but the needed rest helped staff get over the subsequent flu everyone seemed to get.

- Immediately after Christmas we had the new carpet installed which required moving everything back and forth. Staff did a great job and the carpet is nearly aired out now.
- Before the holidays one of our FTE staffers, Alejandro Palacios gave notice. Alejandro had been with us 5 years, 4 as a FTE. He just reached a point where his experience and talent could take him to new places and for much more money. We're excited for him and even more pleased that he's willing to continue some PTE hours with us. Filling Alejandro's FTE spot is Mary Rentzal who has been doing scheduling with Megan, she's best equipped to provide the continuity we need. Mary will continue the scheduling work while taking on our social media, gallery and other outreach/visibility tasks. The production work that Alejandro had been doing will be split between other FTE and PTE staff for the time being.

Government Updates

- We hope to start and finish the Mill Valley HD installation in February. Their operator, Richard has been out after surgery and we want to sync the install with him present. Soon after we will

begin the San Rafael upgrade and have met with them to discuss planning. Nearly all the equipment is in house now with a few remaining bits to receive, all we need is free time for doing the installs.

- Will be meeting with MCE about possibly assisting with the video installs for new Concord offices.
- Novato's new video installation is finished - almost. Integrator are still tracking down bugs as the system is put to use. We spent a lot of time providing assistance and re-training our staff. When time allows we will be contracted to train some other groups selected by the city for non-meeting operations.

Education Updates

- Studio lights finally arrived for Drake - CMCM will install.
- Ask the Experts courses began in January and continue through Feb.

Recent Staff Productions - Education - Staff Related Events - Fee for Service

Productions:

- We've had two Lobby Lounge shoots this month and an IJ Forum at Corte Madera.
- Shot the MLK Celebration in Marin City
- Three day studio Fee for service with the Fetzer Foundation In December

Upcoming Events at the Media Center:

Current exhibit closes this Friday - photography show.

Next exhibit goes up Feb 1st, a history of Marinship.

D. Other Business - 30 Minutes

- CMCM Committee Updates -
- CMCM Designated/Appointed Board Positions (open seats: Arts/Biz) Still looking
- MTA Report - Next Meeting March 14, 7 PM, Corte Madera Town Hall

E. Public Comment - 10 Minutes - none

F. Closed Session if Necessary - none

G. New Actionable Business NEXT MTA Meeting March 14th, Corte Madera (tentative)

2018 CMCM Board Meeting Dates: Fourth Thursdays; Jan 25, Feb 22, Mar 22, April 26, May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Dec 6.

NEXT MTA Meeting March 14th, Corte Madera (tentative)

H. Adjournment

M/Geraghty - 2nd/Wolpert - Approved

These minutes are draft and subject to change