

COMMUNITY MEDIA CENTER OF MARIN
Board of Directors Meeting
Thursday December 7, 2017 4:00 pm
CMCM 819 A Street, San Rafael
DRAFT Minutes

A. Call Meeting to Order - 4:15

- Bruce Bagnoli, Chair - P
- Barbara Coler - P
- Gregg Clarke Vice Chair
- Frank Crosby - P
- Jim Geraghty, Secretary - P
- Dane Lancaster -
- Jim McCann -P
- Larry Paul -
- Bill Sims, Treasurer - P
- Steven Tulsy - P
- Brad Van Alstyne
- Lawrence Strick
- Michael Wolpert - P
- Cynthia Abbott - P

B. Agenda Approval and Past Minutes - 5 Minutes

Agenda

M/Geraghty - 2nd/Coler - Approved

Minutes

M/Coler - 2nd/Wolpert - Approved

C. Executive Director Updates - 30 minutes

Center, Productions and Staff work

And the holidays can't come soon enough! I'll be away the 16th to the 30th.

- We hope to have new carpet installed during our maintenance week period. It will take 2-3 days as furniture needs to be moved back and forth for the installers. Same supplier as the first time, slightly cheaper price per sq ft (\$2.75 installed).
- The office (room 32) immediately above our studio became open. Since the floors are not soundproofed and our studio can get quite loud at times, we're moving our equipment storage/work room from 34 to 32. No change in rent - but we do have a lot of things to move . . .

Government Updates

- Completed the Mill Valley Audio installation which included new wiring, mixers and ADA unit. The install with testing took the better part of three days. We have equipment on order for the video install, hopefully in late January if back-ordered cameras arrive in time.
- Met with San Rafael today about their video upgrade and syncing that with other changes they have planned. Hopefully this will be completed by Spring.
- In Late November we hosted Tom Jordon from the EEOC awhile back after Scott gave a presentation to County press/media folks. Yesterday Megan and I visited the EEOC for a tour and more discussion. Next plans include having CMCM participate in their upcoming earthquake response exercise.
- We did more work at MCE trying to get their audio system to function properly - with success. Also had some troubleshooting at Larkspur.

- Novato is renovating their video facilities in their council chamber. Meetings have moved to NUSD and we've been working with the NCTV staff since the equipment is located at NCTV. On the 5th, the Council held their meeting at a Senior Center which required us to bring in portable equipment for the six hour long meeting.

Education Updates

- Fee for service at Marin Academy of a student play.
- Fee for service of Marin Youth Orchestra
- Two more Lobby Lounge shoots in our studio
- Youth studio shoot this past week with Barbara Davis for Teens are Talking

Recent Staff Productions - Education - Staff Related Events - Fee for Service Productions:

- Did a fee for service at UC Berkeley of a training.
- Shot the Mill Valley Housing Summit
- Shot/streamed a Parks Service meeting in Tam Valley
- Fee for service with the Fetzer Foundation this weekend.

Upcoming Events at the Media Center:

New exhibit goes up tomorrow - photography show.

Staff x-mas party Friday Dec 15 - 6:00pm

NEXT MTA meeting December 13th

D. Other Business - 30 Minutes

- CMCM Committee Updates - The Outreach Committee did a targeted mailing to just under 100 recipients. We are also reaching out to our previous underwriters and a few new prospects during the next few weeks..
- CMCM Designated/Appointed Board Update - all appointments have been made except for Dominican. Still in research for Art Designate and Business Designate.
- MTA Report - The Next meeting is December 13 at Corte Madera City Council Chambers, 7 PM, CMCM Annual Report will be the major item.

E. Public Comment - 10 Minutes = NONE

F. Closed Session if Necessary - 30 min - NONE

G. New Actionable Business

2018 CMCM Board Meeting Dates:

Fourth Thursdays; Jan 25, Feb 22, Mar 22, April 26, May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Dec 6.

Next MTA Meeting: December 13th, 7:00pm Corte Madera Town Council Chambers

H. Adjournment

M/Geraghty - 2nd/Sims Approved