

**COMMUNITY MEDIA CENTER OF MARIN**  
Board of Directors Meeting  
Thursday December 6, 2018 4:00 pm  
CMCM 819 A Street, San Rafael DRAFT Minutes

**A. Call Meeting to Order - Bruce - 4:09 PM**

Cynthia Abbott - P  
Bruce Bagnoli, Chair - P  
Gregg Clarke, Vice Chair -P  
Barbara Coler - P  
Frank Crosby -P  
Jim Geraghty, Secretary -  
Dane Lancaster -  
Jim McCann -  
Larry Paul -  
Bill Sims, Treasurer - P  
Steven Tulsy - P  
Brad Van Alstyne - P  
Lawrence Strick -  
Michael Wolpert -

**B. Agenda Approval and Past Minutes - 5 Minutes Approve Agenda**

**C. New Business**

- Approve 1 yr EDU Position

Vote to create a one year position for education training and outreach to build the Media Academy project. The position expand on an existing funded PTE position and is made possible via the MCF Grant. **M/Van Alstyne - 2nd/Sims - APPROVED**

Color suggested that Children for Change may want to come to CMCM for possible training.workshop (middle school age youth).

- Alliance for Communications Democracy (ACD) Membership

CMCM will be joining the Alliance as a member from the existing budget, no vote necessary.

**D. Executive Director Updates - 30 minutes CMCM ED Report - December 2018**

Winding down a busy Fall, staff are more than ready for a holiday break! The Center will be closed between christmas and new year for maintenance week (staff spring cleaning). We have a long list of work for maintenance week, reformatting lab computers, organizing an overflowing storage room and other general maintenance/painting/cleaning that's hard to do while we're open

We've done several outreach efforts for the FCC Rulemaking 05-311 for which prospects still look quite dim, members have responded well by filing comments.

Kryss Solis, our second longest staffer who teaches Final Cut is now leaving us. He's been with CMCM for 8 years as a part-timer while working a FT day job and now is looking for some spare free time. We hope to have him back someday once he's adequately relaxed and bored by leisure. In the meanwhile, Justin will take over the course and work with Kryss on the transition.

Michael will be attending the ACM West Conference in Long Beach at the end of January to facilitate a panel and workshop on collaborative production models.

Center, Productions and Staff work

- Our new book keeper Jamie is still learning the ropes with Amy's advice from afar - she's almost there.

We'll need to schedule our bi-annual audit for the new year.

- We'll be hosting/training youth in another round of the CFI My Place/My Story in February

#### Government Updates

- San Rafael install still working fine, made recent changes to Granicus and presentation system
- Fairfax Video install completed in Oct. and the sound system/mics were installed this past week. We are

looking to install more lighting (track lights) and help them with a better presentation system.

- We wired Tiburon for video with the help of our electrician (and a rented lift I trucked over).

Now the city is stalling and reconsidering so the equipment install is on hold for now.

- Did a couple emergency visits to Sausalito to fix their degrading signal. If Tiburon continues to delay, we'll use their equipment there.

#### Education Updates

- White Hall School 'Youth News' came for their second studio effort A lot of kids again - over 20 in all.

- Shot the Marin Youth Symphony again, with Media Corp student help. Soon this will be the work of the Media Academy.

- Hosted the 3rd Pacifica/KPFA televised forum

- November 11, Marin County Veteran's Day Shoot - live to the gov channel

- Did a live shoot from the Dias de Los Muertos Parade in the Canal

#### **E. Other Business - 30 Minutes**

- **CMCM Committee Updates** - none

- **CMCM Designated/Appointed Board Positions**

Board re-appointed Abbott, Clarke, and Paul to one-year Board terms. **M/Sims - 2nd/Coler - APPROVED** Tulsy noted that without term limits on positions, many non-profit boards lock themselves into situations where the board composition changes too slowly. No update on designated positions appointed by outside agencies (COM, Dominican, etc)

- **MTA Report** - none

**F. Public Comment** - None

**G. Closed Session if Necessary** - None

**H. New Actionable Business** - None

**I. Adjournment** M/Sims - 2nd/Coler - APPROVED