

MARIN TELECOMMUNICATIONS AGENCY

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Barbara Thornton

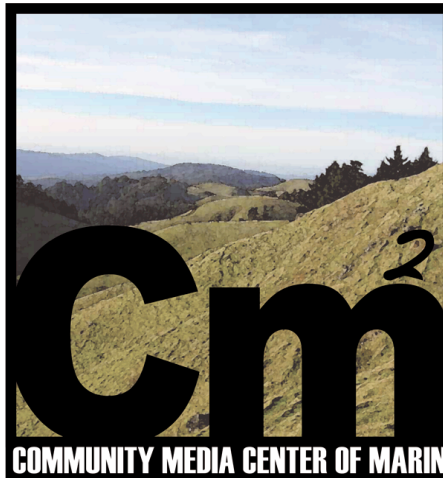
April 8, 2010

Dear Barbara,

Attached is the Community Media Center of Marin Annual Report. I had hoped our auditors would have completed the final audit and report in time to include with this, but that may have to wait until next month. You did see their draft report and there have been no drastic changes since then – and we did address some of their initial observations already.

Sincerely,

Michael Eisenmenger
Executive Director CMCM



Community Media Center of Marin – Annual Report July 1, 2008 – June 30, 2009 and July 1, 2009 – Dec. 31, 2009

Table of Contents

- 1 Introduction
- 2 CMCM Membership and Hours of Operation
- 3 Certification and Training
- 4 Equipment and Facility Usage
- 5 Statistics on Programming
- 8 Outreach and Publicity Summary
- 11 A summary of feedback received from viewers
- 13 CMCM Board and Staff
- 14 A summary of expenditures by category under the Capital Plan.

Attachments *(electronic)*

- A. CMCM Organizational Chart
CMCM_Org_Chart.pdf
- B. CMCM Job Descriptions
CMCM_FOM_Position.pdf
CMCM_DMA_Position.pdf
CMCM_DMM_Position.pdf
CMCM_SA_Position.pdf
CMCM_ED Position
- C. Current inventory of equipment used to provide PEG programming
Equipment_Inventory.xls

Introduction

We are pleased to submit the first annual report and financial audit of the Community Media Center of Marin to the MTA. This report provides a financial audit for the fiscal year (July 1 2008 - June 30, 2009) and an overview of program service requirements for the subsequent six months (July 1, 2009 - Dec 31 2009).

The first year for CMCM was one of discovery, preparation and planning culminating in implementation. In July of 2008 we learned that the College of Marin had decided not to pursue an immediate relationship to house the CMCM on the Kentfield campus. As we continued negotiations it became clear that we would fall short of meeting our deadlines for channel carriage and public services if CMCM was bound to COM timetables. As a result, in October we began searching for suitable alternative locations and by late December had finalized a lease for a centrally located space in San Rafael. After two months of design and planning we began a rapid paced renovation on the space to meet ADA, code and technical requirements We completed the renovation work in mid-June, just in time to take over channel operations and to begin offering public services.

The annual report requires statistics on users, programming, viewer feedback and other data that was not yet applicable to the CMCM during the start-up phase of our first fiscal year. As such we are providing a snapshot of these statistics for the first six months of the current fiscal year. This should provide a good indication of CMCM's initial state of operations, the challenges ahead and the commitment to the communities we serve.

Sincerely,

Michael Eisenmenger
Executive Director

CMCM Membership (through December 31, 2009)

CMCM was formed as a membership organization with four member elected board positions. The first membership meeting was held in October 2009 and two incumbent board members were re-elected to the board. Board information, election results and meetings minutes are publically available on the CMCM web site at: <http://cmcm.tv/board>.

CMCM membership is annual and there is currently a \$35 membership fee for individuals and \$25 for students and seniors. Organizational memberships are also available. Membership enables residents to take courses (also modest fees) and when certified, use the equipment for free. Membership information and forms are available on the website at:

Individuals: http://cmcm.tv/files/membership_ind.pdf

Organizations: http://cmcm.tv/files/membership_org.pdf

CMCM Membership (through December 31, 2009)

Individual Members: 115

Senior Members: 44

Organizational Members 19

Total 182

Individual /Senior Member Breakdown by City:

Corte Madera 4

Fairfax 14

Forest Knolls 1

Greebrae 2

Kentfield 2

Larkspur 11

Mill Valley 25

Novato 8

Point Reyes 1

Ross 2

San Anselmo 13

San Rafael 54

Sausalito 10

Tiburon 7

Woodacre 1

Hours of Operation

CMCM is presently open to the public Tuesday – Friday 2:00-9:00pm and Saturday 12:00 – 6:00 pm. We open and close late to accommodate the schedules of many of our users. In addition, the facilities are available by appointment on Mondays and after 9:00 am on other weekdays. We stagger some our FTE staff time so the facility can be available as much as possible.

At present we haven't experienced any problems that would necessitate expanding our public hours, but we will do so should the need arise in order to meet demand.

CMCM Certification and Training (July 1 – December 31, 2009)

Marin residents that would like to participate in the creation of community media programming first attend a free orientation at CMCM. These are held twice monthly but were held more frequently in our first few months of operation to meet demand. If a resident decides to move forward, they can secure a membership and begin taking classes toward equipment certification.

Once certified in an area of expertise, they can freely reserve equipment for field use, editing time and studio time. We currently enable most reservations to be made online via our web site. Training is intended to provide a basic working knowledge of the equipment at hand to get new producers started. Advanced and specialty courses are also being planned to provide additional training and expertise to those wishing to further their knowledge and experience.

Current courses include:

Orientation (free): A two-hour overview of the CMCM and our basic services and offerings and a tour of the facility. Attendees are provided with a member handbook of policies and procedures that are reviewed in the orientation.

Basic Field Camera (\$50): A three session course (9 hours) which covers the use of the Sony Digital HDV-Z5 camera which can record to tape and/or flash card. Also included is a review of tripod use and audio considerations for a variety of situations using wired/wireless hand held, lavalier and shotgun microphones.

Final Cut Pro (\$50): A three session course (9 hours) which covers basic use of Final Cut Pro for editing most any project at hand. The course covers basic workflows, ingesting of source material, editing techniques and output.

Studio Production (\$50): A four session course (12 hours) in studio production covering all aspects of the CMCM studio including; studio floor management, audio mixing, video switching, character generation, video and digital roll-ins and ingest.

Field Lighting (\$25): A one-session class in the proper use of lighting equipment for field production. This course was just launched in February 2010.

Anycast Field Production (\$50): A four-session course (12 hours) for more advanced producers. The Sony Anycast is a field unit providing multi-camera switching and ingest in the field (studio in a box). Producers comfortable with our field cameras and studio production are best suited to take advantage of this training. The course is offered on an as needed basis.

Training and Certification July 1 – Dec 31, 2009		
Course	Classes offered	Attendance
Orientation	16 (2 hours)	225 attendees
Basic Field Camera	10 (3 sessions, 9 hours)	82 certifications
Final Cut Pro	10 (3 sessions, 9 hours)	79 certifications
Studio Production	5 (4 session, 12 hours)	22 certifications

A number of new advanced courses are planned for 2010 including; Pre-production Planning, Video Blogging, Advanced Studio, Hosting and Interview Skills, and Field Lighting.

CMCM Equipment and Facility Usage (July 1 – December 31, 2009)

Marin residents that become CMCM members and pursue training to be certified in equipment usage can then reserve and check out equipment freely.

Equipment Available for Checkout:

- 1) 11 Sony HDV-Z5 cameras with tripods, batteries and optional flash recorders
- 2) 5 Sony PD170 cameras with tripods
- 3) 7 wireless microphone systems
- 4) 30 wired microphones (lav, hand held, shotgun)
- 5) 4 Field Lighting kits
- 6) 2 Sony Anycast switchers (studio in a box) with cables and peripheries.

Reserved Equipment Usage:

- 1) 12 Edit Stations (iMacs with tape decks or flash card readers)
- 2) Production Studio (4 camera robotic studio)
- 3) Dub System (for transferring SVHS, Beta, $\frac{3}{4}$, DVCAM to DVD or disk)

Equipment Usage July 1 – Dec 31, 2009	
Type	Number of Individual Checkouts
Camera Kits (with tripods, mics, lights)	186
Dubbing Reservations	81
Editing Reservations	441
Studio Reservations	12
Anycast Checkouts	9

Note:

Camera checkouts range from one day to 3 days (weekends)

Dubbing reservations range from 1 – 3 hours

Edit Reservations typically range from 3 - 6 hours

Studio Reservations are made in 4-hour blocks

Anycast checkouts are typically one day to 3 days (weekends)

Statistics on Programming

CMCM took over playback of the Community Channel 26 (Public Access) and launched Channel 27 (Governmental) on June 15th 2009. The channels are promoted as Marin TV. Rather than report on just the first two weeks of programming, we are providing information for the first two quarters of programming through Dec 2009. In December 2009 AT&T began carriage of the Public and Government channels on their U-verse system. Also in December, CMCM began carrying Radio Sausalito on the SAP (secondary audio programming) of Channel 26. Radio Sausalito was carried on the channels since the beginning, but SAP carriage allows for viewers to listen to the station 24/7 if they desire.

Scheduling Procedures

CMCM schedules the public channel quarterly, that is, we solicit and set programming times for regular series on a quarterly basis. Only Marin County residents may submit programming or request that programming be aired. Regular series producers are sent renewal forms quarterly to renew their series and at that time may select their desired days and playback times. When scheduling CMCM attempts to honor those requests if there are no pre-existing conflicts but may also shift programming to days when related programming is also scheduled.

This procedure allows for shifting of programs into more appropriate thematic blocks so viewers can see related programming sequentially in the course of an evening. Comcast followed a practice common to cable company operated public access channels of 'first come – first serve'. This inevitably results in chaotic scheduling that frequently favors a subset of producers while turning viewers away from the channel. CMCM is required to air every program submitted to the channel provided it does not violate programming policies, but the scheduling and frequency of the programming is determined by CMCM policies as set forth in the Member Handbook. All programs (except those containing adult content) will air twice, once in their scheduled evening time slot (if requested) and again in a scheduled afternoon time slot.

Programming Types

Programming is scheduled according to frequency. CMCM currently allows for daily, weekly, bi-weekly and monthly series programs (daily programs must have new content daily). CMCM also accepts 'specials' which are commonly 'one-off' programs of special events, short films, etc. While we accept any 'length' for a programming submission, those under 120 minutes are easiest to schedule during the more desirable evening hours of 7:00 – 11:00pm. Programming of particular local interest (local issues and events) may also be retained and used as repeated 'fill' programming when no other programming is regularly scheduled. CMCM attempts to schedule programming when it is timely and special submissions may air the same week they are submitted. Daily program schedules appear on air between programs and are available for the coming week on the web at (http://cmcm.tv/community_schedule_week and http://cmcm.tv/government_schedule_week).

Utilization of Channel Time

CMCM schedules the Community and Government Channels 24 hours a day, seven days a week. When no regular programs are scheduled the channel will run educational satellite programming from UCTV, the Research Channel or the Community Calendar, which carries Radio Sausalito music, and programming as the audio track. Between June 15 and December 31, 2009, CMCM scheduled 3443 hours of programs on Community Channel 26. CMCM regularly programs shows from 7:00 am until midnight seven days a week. The midnight to 7:00 timeslot is typically filled with Community Calendar, Research Channel programming and/or occasional fill programming.

The Community Channel (26)

Daily Program Series through December 31, 2009

These programs have run on a daily or near daily basis and are requested for playback by local Marin residents:

Democracy Now (5 days a week)

Grit TV (4 days a week)

Al Jazeera English World News (5 days a week)

Mosaic: World News from the Middle East (5 days a week)

DW Journal (5 days a week)

Community Bulletin Board (scheduled twice daily w/ PSA's and Radio Sausalito programming)

Regular Program Series (weekly/bi-weekly) through December 31, 2009

These are the 42 regular series submitted or produced by local Marin residents through 12/31:

MPJC Presents

It's Supernatural

Swaralahari

How to Choose a Psychotherapist

Marin Artist's Showcase

Encuentro Latino

Marin Women's Hall of Fame

Nuestras Voces

Bioneers

Rhema

Medjugorje: Our Mother's Last Call

Bridging Heaven and Earth

Bible Study

Slip n' Slide

Words of Peace

Supreme Master Ching Hai

Beyond Today

America, Israel and Palestine

Eckankar

Consciousness and Transformation

Gay USA

Sustainable Novato

Messages of Hope

Sustainable Marin

Tiempos De Restauracion

Uncensored 411

Meeting with Gangaji

Perspective on Healing

Are You Being Served

The Global Report

Jazz, Cardio Strength & Stretch

Rock Report

Meetings With Eli

Harley Show

Business With a Passion

Third World Traveler Presents

Spiral Into It

Shirley Graves Public Advocate

Weekly Bible Lesson

Recovery Station

COM Distance Education

Dr Stern Show

Special Programs and PSA's (Public Service Announcements)

256 specials and fill programs aired numerous times during this period. Programs ranged from 3 minutes to more than 2 hours in length and aired from 2 to 12 times.

Community Calendar

CMCM operates an on-air Community Calendar listing local events that airs on both Channels 26 and 27. Submissions are easily made by users through a form on the web site (<http://cmcm.tv/calendar>), which is also promoted on the channels. The calendar also includes local and national news feeds updated dynamically via web rss feeds. We also insert Public Service Announcement videos into the calendar from time to time. There were 124 unique calendar submissions posted through December 31st, 2009.

The Government Channel (27)

Regular Program Series (weekly/bi-weekly/monthly) through December 31, 2009

These are the regular programs of the County of Marin. Programs now air live from the Civic Center with scheduled repeats in the subsequent days/weeks. CMCM also installed equipment at the Civic Center to enable the interview production or the playing of PSA's and shorts during the recess periods of meetings. CMCM currently runs educational content on the Government channel, which includes COM Distance Education and GED programming. Additional educational programming includes UCTV and The Research Channel that run daily as fill programming.

Program/Government Meeting	Number of airings (with repeats)
Marin County Planning Commission	109
Marin County Board of Supervisors	256
Transportation Authority of Marin	93
Board of Supervisors Budget Hearing	29
Regional Water Quality Control Board	14
Marin County Transit District	22
Distance Education Courses	
GED Connection	weekly during semester
Against All Odds	weekly during semester
History100	weekly during semester
PoliSci101	weekly during semester

Special Programs through December 31, 2009

These are the special programs and PSA's that have played on the Government channel

Program

Get Ready Marin Disaster Preparedness	San Rafael Candidate Debate
Conversations in Marin AI Boro	San Anselmo Candidate Debate
Conversations in Marin Stark Weather	Fairfax Candidate Debate
Conversations in Marin Joske	Larkspur Candidate Debate
Library Services	Marin Community College District Debate
Connect	LWV PSA
Water Summit	California State Parks Hearing
Marin Center For Independent Living	MTA Meeting
Marin Green Commuters Speak Out	Marin Transit Service Reductions
County Budget Update	FluFighters_English
Marin County Fair 09	FluFighters_Spanish
Library Wins Awards	FluFighters_Vietnamese
Marin Women Study	Marin County Health Forum
Vial of L.I.F.E	MEA Mill Valley
Town Hall Meeting on Health Care	MEA San Rafael
Conserving Together	Marin County Leadership Summit

Fill Programs through December 31, 2009

These are the fill programs that have played on the Government channel

Program

Program	Hours played
UCTV (University of California)	1224 hours
Research Channel	185 hours
Community Calendar	Whenever programming is not scheduled

Outreach and Publicity

Prior to the launch of CMCM channel operations and completion of the facilities, our outreach focused on transitional issues and meetings with current and past producers that utilized Comcast Public Access services. A series of six producer meetings were held to meet with producers and educate them about upcoming changes in the months leading up to the transition. CMCM acquired the contact info for past and present Comcast producers and sent meeting notices and mailings of related information in the months leading up to the transition.

CMCM had planned for a number of broader outreach and publicity initiatives in the weeks after the channels launched and the facility opened. Instead we were the recipients of such good press placement that we were suddenly faced with an unanticipated high demand for public services. As a result, we doubled the number of member orientations we had initially planned and increased course offerings in these first months. This high demand has continued through the present. In the first 6 months of operations, CMCM offered 25 courses (118 sessions) and issued over 183 equipment certifications to users. This represents a rate double or triple that of more established PEG centers of our size (and by contrast Comcast completed 32 certifications in their last year of reporting 06/07).

In addition to member services, CMCM has produced or coordinated several field productions of local events. These have served to make the organization more visible as well as create programming of important events for the channel. We are unable to pay staff to produce field productions of this type frequently, but we do make an effort to ensure that significant events are covered, either by CMCM staff or volunteers that we have been training.

July 14, 2008: Executive Director starts

September 9: Presentation "The Role of Media in a Democracy, Redwoods

September 16: Producer Meeting

December 18: Producer Meeting

December 29: Sign Lease on 819 A Street

January 19: Production Martin Luther King Day Marin City

January 25: Production San Rafael Library Centennial

February 2: Producer Meeting

February 6: Production One Book One Marin Marin City

February 3/10/17 Anycast Field Training for producers

February 13: Production Marin Human Race

March 9: Producer Meeting

March 16: Begin Renovation at 819 Street space

April 3: Production César Chávez Day at Pickleweed

April 7/14/21: Anycast Field Training for producers

April 12: Hosted Amy Goodman Presentation at COM

April 22: Production One Book One Marin Marin City

May: Producer Dubbing begins for transition to DVD

May 4: Producer Meeting

May 6/12/19: Anycast Field Training for producers

June 1: Producer Meeting

June 8: CVNL Presentation to Non-profit Organizations

June 15: Government Channel Launches as CMCM takes over Ch 26/27 Playback

June 29: First Member Orientation at new CMCM facility

Since June 31st

July 7: Member Orientation

July 9: Member Orientation
July 17: Member Orientation
July 21: Camera Classes begin
July 22: Member Orientation
August 4: CVNL Presentation to Non-profit Organizations
August 6: Member Orientation
August 11: Member Orientation
August 19: Member Orientation
August 31: Production Public Town Hall Meeting on HealthCare w/Lynn Woolsey
September 2: Member Orientation
September 8: Member Orientation
September 8: Mill Valley City Council
September 10: Production League of Women Voters Launch Event
September 15: League of Woman Voter Tour of CMCM
September, 22: Production Hearing on State Parks w/Assemblymember Huffman
September 30: Production Fairfax Candidate Debate
October 3: Member Orientation
October 3: Production San Anselmo Candidate Debate
October 3: Production San Rafael Candidate Debate
October 6: Member Orientation
October 6: Production Larkspur Candidate Debate
October 10: CMCM Official Launch Celebration
October 16: Production Non-Profit Hopewalks
October 31: CMCM Annual Member Meeting
November 3: Member Orientation
November 3: Production Mill Valley Film Festival Director Interviews
November 6: Member Orientation
November 23: Production MEA Public Workshop San Rafael
December 1: Member Orientation
December 1: Production MEA Public Workshop Mill Valley
December 2: Production Mill Valley Film Festival Interviews
December 5: Member Orientation
December 10: First Meeting Educational Channel Advisory Committee

CMCM Gallery

CMCM has also opened its space to local artists to show their work and hold receptions. Our facility at 819 A Street will be included in the Art Walk guide, which will help draw more people to the space. We offer a considerable amount of professionally lighted exhibition space and artists frequently hang over 20 works. This exceeds the available space at most local venues for artists to display their work. Exhibitions now rotate monthly and represent a mix of artists from local organizations, CMCM members and others who express interest.

Local Press Coverage of CMCM to Date

November 6, 2008

Upfront: We want our PA TV!

Without a new location, Marin public access channel faces cancellation

http://www.pacificsun.com/news/show_story.php?id=518

April 23, 2009

Upfront: Public access unlimited, Don't touch that dial--Community Media Center goes live in June

http://www.pacificsun.com/news/show_story.php?id=782

June 16, 2009

New management for Marin's community-access TV

http://www.marinij.com/marinnews/ci_12603629?IADID=Search-www.marinij.com-www.marinij.com

June 19, 2009

Upfront: Lights...camera...public access! Don't touch that dial—Marin is back on the airwaves...

http://www.pacificsun.com/story.php?story_id=3184

July 31, 2009

Marin gets voice on television as new chief of revamped center invites public, nonprofits to produce more local programming

http://www.marinij.com/marinnews/ci_12972121?IADID=Search-www.marinij.com-www.marinij.com

December 3, 2009

Upfront: I want my MarinTV!

Media Center of Marin is up--now bring on the budding filmmakers

http://www.pacificsun.com/news/show_story.php?id=1338

February 17, 2010

San Rafael, other Marin cities explore broadcasting public meetings

http://www.marinij.com/marinnews/ci_14420623?IADID=Search-www.marinij.com-www.marinij.com

A Summary of Feedback Received From Viewers

CMCM solicits viewer feedback in a number of ways. On channel, viewers are directed to a web page (<http://cmcm.tv/comment>) where a form emails 'Feedback' comments directly to staff. Like all our web forms, these emails are also stored in spreadsheet form for easy reference and tracking. We also maintain a general 'Contact Us' web form for general questions. CMCM also receives comments via phone messages, both to the CMCM directly and to Radio Sausalito, which also give a phone number during their station breaks. We generally don't track phone messages unless there is a formal complaint.

Approximately 50% of comments received are questions, of the remainder, about 25% are positive comments about the channels, often responding to a particular program or block of programming the viewer is interested in. The remainders are complaints typically relate to a particular program that did not air as scheduled or aired with technical difficulty. Nearly all of these technical complaints relate to satellite programming (Democracy Now!, Grit TV, etc) received via DISH Network, which gave us periodic technical problems in the first few months (we have since replaced all the DISH receivers with new ones we acquired). Some complaints are confused or based on mistaken information unrelated to unrelated to CMCM. To date there have been four complaints concerning the adult content of two programs, which by policy is scheduled after 10:00 pm.

A number of complaints concern the program schedule or lack thereof on Comcast's network. We have made many efforts to gain access to the Comcast/TV Guide program guide without success. As an alternative we offer a weekly schedule on our web site that updates dynamically from our play-out server.

Number of Comments Received Through Dec 31, 2009

75 emailed comments via 'comment' web form – comments and questions

175 Comments and questions via 'contact' web form – general questions on training, etc

Approx. 30 phone messages received at CMCM, 15 at Radio Sausalito

Comments and calls are responded to when specific information is requested or a complaint is made that requires attention.

Selected Comments:

Just a word of thanks for all the amazing programs--there is no other channel on the dial where I can tune in to such quality programs that feed my spiritual and political needs. Thank you, everyone for your great work. Love Democracy Now, Grit TV, and great movies like "manufacturing consent" and so many others. Also enjoy Leela Foundation and hope to see more programming sincerely dealing with spirit. More than any other channel I have (and I have more than 70), CMCM is truly making a better world, helping me stay informed and cultivating true happiness for me.

All the best!

I enjoyed watching your station the other night. I saw 2 very interesting programs. The spot on the melting ice caps in Bolivia was of particular interest and the surprising information on the new military base in Guam was enlightening.

It's also fun to watch the Christmas concert!

Thanks and keep up the good work.

- *General comment about the Community Channel (26)*
It is about time that there is a decent TV channel in SF.
Great channels & addition to our local cable access!
LOVE the Jazz Radio programming during intermissions.
Find the replays of County hearings most informative.
Some great lectures via UC broadcasts. Am still trying
to set up Comcast equipment in the meantime I'm an
avid viewer of your stations (especially while all 4
PBS stations are on their pledge break programming).
Thanks!!

I love the new programming. Also the jazz music is great. It is the best channel on the air now because of free speech TV. The MOSAIC program is so important to give a true views of Middle East reality. In conjunction with MOSAIC, I appreciate programs such as Grit TV which offer a leftist view of Arab-Israeli conflict. I also appreciate Al Jazeera in English, although it is sanitized for an American audience. Can you try to add Russia Today in the 1 hour version with Al Gurnov who has great interviews of international guests. I discovered it on KMTP in San Francisco. Also Democracy Now is very important. Keep up the good work of free speech.

Thank you all so much for making the city council candidates debate happen and for making them available online. Cheers!

Thanks for bringing such great programming to Marin County.
I love the Gangaji, Eli and Consciousness TV programming especially.

It was way worse before but has been much better since you took over and sometimes had to do with my bad or kinked tv set cable but other channels on Comcast like 104 the state CA channel does it to. I believe it's how Comcast allows less redundancy or bandwidth with those signals. Unlike it's commercial programming that nicely worked like gangbusters over the same kinked cable
It was way worse when it was run by Comcast. I felt it was a squelching of the freedom of speech expressed in some of the content. Besides they make no logical sense to their company to show us a commercial free programming

I just watched why we fight..i know i've seen it before but can't remember when..it still frightens and impresses me. please tell me about the sponsorship funding etc of the ch 26

Thank you for showing Vandana Shiva on Thursday night, 10/29/09. Question: what was the short video right after Vandana? It was about the oneness of all life, but it was cut short. I'd love to see it all the way thru. Thanks.

Over the years we have enjoyed the classical music you played during viewing "down time" and are sorry to see that you have dumbed down into meaningless popular music. Why would you choose to do this when you have the opportunity to expose the public to the type of music that uplifts and can give a lifetime of enjoyment?

CMCM Board and Staff

CMCM Staff

Michael Eisenmenger - *Executive Director (FTE)*

Sam Long – *Digital Media Manager (FTE)*

Victoria Fong – *Facility and Operations Manager (FTE)*

Jake Nicols – *Station Assistant - Training (PTE)*

Nancy Shaw – *Station Assistant - Training (PTE)*

John Hopkins – *Digital media Assistant - Scheduling (PTE)*

Richard Alejandro – *Station Assistant – Studio Engineer (PTE)*

See attached PDF files for position descriptions

CMCM Board Members 2009/10

Bruce Bagnoli - *Chairperson*

Lynn Bornstein

Gregg Clarke

Frank Crosby

Linda Davis

Flor Emert - *Vice Chairperson*

Mark Essman

Jim Geraghty - *Secretary*

Janette Gitler

Larry Bragman

Trish Hibben

Dane Lancaster

George J Rodericks

Larry Paul Bill Sims - *Treasurer*

A summary of expenditures by category under the Capital Plan

Capital Expenditure Area	As of 6/30/09	As of 12/31/09
COMPUTER EDIT STATIONS, DUB, POST SUITE	\$33,342.41	\$41,346.39
STUDIO AND CONTROL ROOM	\$15,276.91	\$139,797.71
OFFICE COMPUTERS / STAFF POST	\$7386.88	\$8,841.87
FIELD EQUIPMENT and PORTABLE STUDIO EQUIPMENT	\$128,120.06	\$140,031.99
MASTER CONTROL – PLAYBACK AND WEB	\$127,663.11	\$137,996.98
OFFICE FURNITURE AND EQUIPMENT	\$10,627.48	\$20,080.32
VIDEO MISC – CABLES AND PRESENTATION	\$2,197.96	\$13,808.51
FACILITY RENOVATION – DESIGN, CONTRACTING, FEES AND CMCM BASE INFRASTRUCTURE	\$202,530.41	\$257,290.50
DISTRIBUTED FACILITIES – CIVIC CENTER*	\$89,281.89*	\$89,399.11
DISTRIBUTED FACILITIES – THE MYC	0	320.33
TOTAL	\$616,427.11	\$848,913.71

* purchased by the MTA

See attached spreadsheet for current equipment inventory. This list is used for all equipment that is tagged with numbered labels marked “Property of MTA/CMCM”. Equipment is added to this list when valued at over \$1000 (as required by the MTA/CMCM DAP agreement). CMCM also includes all equipment on this list that is checked out for public use (no matter the value). In addition to inventory labels, all equipment for check out is also permanently engraved.