

COMMUNITY MEDIA CENTER OF MARIN
Board of Directors Meeting
June 16, 2008
College of Marin, 835 College Ave., Kentfield CA
MINUTES

Present: Bagnoli, Bornstein, Clark, Crosby, Dodd, Emert, Essman, Hibben (4:30 PM), Lancaster, Montgomery, Paul, Sims

Also present: Sue Buske, Barbara Thornton, Scott McKown, Suki Sennett

A. Call to Order: Chairperson Bagnoli called the meeting to order at 4:10 PM. In the absence of the Secretary, Sennett volunteered to do the minutes.

B. Agenda Approval: *M/S/P Sims/Emert, to approve the agenda.*

AYES: ALL:

NOES: NONE

Motion carried

C. Approve Minutes of May 22, 2008 Board Meeting - continued to next meeting.

D. MTA Report: MTA Executive Officer Thornton said the DAP Agreement and Capital Plan had been approved at the June 9 MTA Board meeting. There was one addition to the Capital Plan, the Martin Luther King site in Sausalito had been added to the Distributed Locations section. The County-MTA Joint Use Agreement for the use of the Data Center for the head end had also been approved by the MTA Board on June 9 and Comcast had been notified, triggering an additional year extension for Channel 26. Discussions between the MTA General Counsel and the College of Marin attorney regarding the Joint Use Facilities Agreement had been stalled because of the COM attorney's family emergency. President White however, had been sent a letter detailing the key elements of the agreement and benefits for use with the Trustees review. Crosby said that an Associate in the law firm was working on it and that there had been a Closed Session with the Trustees. MTA Interim Executive Officer McKown reported that the connection between the Marin Office of Education and Civic Center had been completed. Thornton reported on the June 23 joint special meeting with MAAC and the CMCM Transition Committee. MAAC would be handing over to the Transition Committee the creation of policies associated with programming scheduling.

F5 CMCM- COM Facilities Agreement Report:

There was general agreement that agenda item F5: Status Report on COM Agreement should be moved up. Crosby said he had met with the COM lawyer for two hours where he conveyed the importance of having the CMCM involved in the process and made sure she understood the configuration and also to acknowledge CMCM's position as a party. Crosby had not been invited to participate in the Closed Session. He had spoken to President White who told him the Trustees were interested in "a fair exchange of College resources" i.e. rent. Crosby said he was concerned how one determined value of services

and if everyone understood what was on the table. Thornton said the MTA's letter to President White identified benefits to the College and made it clear that no rent would be paid. She said there was not a lot of latitude with regard to finances. Discussion ensued regarding outreach to the Trustees. Bornstein said the Outreach Committee would be meeting July 7 and she invited input with regard to communicating with COM.

E. Public Comment: Steve Fein, Strawberry resident said there should be an alternative to COM. He recommended seeking options immediately and the creation of a sub-committee to seek an alternative. Thornton said a several alternatives had been explored.

F. Old Business

F 1. Finance and Budget Committee Report: Clark said that the committee had explored community banks which were non-profit friendly and no fee. He recommended the primary banking relationship with Circle Bank and the Tamalpais Bank. They would be interviewing a prospective auditor next week.

M/S/P Sims/Hibben, to authorize the Finance Committee to establish the first of multiple bank accounts as recommended.

AYES: ALL

NOES: NONE

Motion carried

M/S/P Dodd/Emert, to authorize the Finance Committee to select CPA , Bookkeeper and Auditor for Board approval.

AYES: ALL

NOES: NONE

Motion carried

F 2: Transition Committee Report: Gitler said not much progress had been made because they were waiting for the DAP agreement. Buske said the Work Plan was critical and needed up-dating to reflect the current situation, the Outreach Committee similarly. Bagnoli said there were start-up issues and identified several that needed addressing.

F 3: Report on DAP Agreement: The Chair and Sims reviewed changes in the agreement, noting that they did not change the substance.

M/S/P Sims/Hibben, to ratify the Contract between the Marin Telecommunications Agency and the Community Media Center of Marin and Capital Plan.

AYES: ALL

NOES: NONE

Motion carried

F 4: Report from Outreach and Board Development Committee: Bornstein and Gitler agreed that the Transition Committee and Outreach Committee should meet jointly on July 7 at 3:30 PM at Mark Essman's office..

F 6: Report on Working Group Policy: Buske said working groups were a mechanism to engage interested community people for specific tasks and answerable to the Executive Director under By-law Section 11.06 -Ad Hoc Committees. CMCM Executive Director Eisenmenger had indicated that he would like to establish several working groups in the immediate future.

M/S/P Montgomery/Sims, to adopt a Work Group structure.

AYES: ALL

NOES: NONE

Motion carried

F 7 : Executive Session – not needed to discuss COM Agreement matters

G. New Business

Date and time of the next meeting - July 17, 2008. Buske said it may be the last meeting she would attend now that the new Executive Director would be coming in. She expressed her appreciation for all the hard work on the part of the CMCM Board. On behalf of the board, Chairperson Bagnoli thanked her for her invaluable expertise and leadership.

H. Adjourn

M/S/PHibben/Bornstein, to adjourn.

AYES: ALL

NOES: NONE

Motion carried

The meeting was adjourned at 5:50 PM