

COMMUNITY MEDIA CENTER OF MARIN  
Board of Directors Meeting  
Thursday May 28th, 2009  
1115 3rd Street (the MYC), San Rafael  
Conference Room  
4:00 pm – 6:00 pm  
Draft Minutes

A. Call Meeting to Order – Bruce Bagnoli

**CMCM Board members**

Bruce Bagnoli - Chairperson - P  
Lynn Bornstein - P  
Gregg Clarke - P  
Frank Crosby - A  
David Dodd - A  
Flor Emert - Vice Chairperson – A –  
Mark Essman - P  
Jim Geraghty - Secretary - P  
Janette Gitler - P  
Trish Hibben - P  
Dane Lancaster - A  
Cathy Lavaroni-Hall - resigned  
Anne Montgomery/(new) George Rodericks - A  
Larry Paul - P  
Bill Sims - Treasurer – P  
Michael Eisenmenger – Executive Director- nonvoting – P

A=Absent P=Present

B. Agenda Approval - 5 Minutes  
M/Geraghty – 2nd/Hibben - approved

C. Initial Public Comment - 5 Minutes  
NONE

D. Approve Minutes of Board Meeting - 5 Minutes  
M/Sims – 2nd/Clarke – approved

E. Executive Director Report - 30 Minutes

- Updates – past events/trainings/site upgrades – Finished another series of Anycast trainings, setup tape/DVD dubbing stations for VHS to digital conversion.
- Update on organizational/renovation progress – Meeting with Sausalito IT Department to discuss setting up council chambers with video equipment. Also Meeting with San Rafael's IT person, Gus to discuss their options for cameras in the council chambers. CMCM will be doing a BrownBag with CVNL at 11 AM, 555 Northgate. There has been some slight delays in renovations.
- Employee hiring progress (new hire and part-time positions)- the 2nd hire, Operations and Facilities Manager Victoria Fong has been hired. We expect to be posting the part time positions as facilities get completed.

- MTA reports update, G Channel activation – The G Channel will be activated June 15.
  - Producer transition planning, forms, - Next producers meeting will be held June 1, the forms for airing shows have been mailed.
  - Board Member Resignation and Appointment - Anne Montgomery is being replaced by George Rodericks (Belvedere Administrator) via MTA appointment.
- Press release for CMCM broadcast takeover – suggested that Mark Essman write one up.

F. Old Business - 50 Minutes

- Finance and Budget Committee Report – MTA approved on May 13<sup>th</sup>, 2009 the CMCM Budget Plan and approve the \$200,000. The MTA also approved the renovation plan that triggers the final \$300,000 payment from Comcast. There is a \$1.682 Million Balance.

**a. Health Benefits update** – Different plans have been reviewed.

**Motion** to Approve Kaiser - \$20 Co-Pay Plan @ 1209.50 per month.

M/Hibben – 2nd/Geraghty approved

- 819 A Street Renovation Updates (Larry) – The Zoning Committee will meet on June 17 to review and approve USE Permit.
- Outreach/Transition Committee Report – (Lynn/Jeanette) Will be prepping for the Membership Meeting this fall as we look at a sustaining funding plan.
- \* Board Governance Committee Report (Bill)
- MTA Report – Barbara Thornton – The \$200,000 check from the MTA was processed and mailed.

G. Public Comment - 10 Minutes - NONE

H. New Actionable Business - 15 Minutes

- CMCM fee for service rates -
- M/Sims – 2nd/Geraghty approved as presented
- Producer Guidelines -
  - Date and Time for next Board meeting – June 25<sup>th</sup>, 2009
  - Executive Session - If necessary – NONE necessary

I. Adjournment at 6:03 pm

M/Bornstein – 2nd/ Hibben approved

This agenda is draft and subject to change