

COMMUNITY MEDIA CENTER OF MARIN

Board of Directors Meeting

November 20th, 2008

Location: The MYC, 1115 3rd Avenue

Front conference room

4:00 pm – 6:00 pm

Agenda

- A. Call Meeting to Order – Bruce Bagnoli**
- B. Agenda Approval - 5 Minutes**
- C. Approve Minutes of Board Meeting - 5 Minutes**
- D. Executive Director Report - 20 Minutes**
 - Equipment Ordered/Received
 - Next Producers Meeting – Tues Dec 9
 - Insurance Update
 - Comcast Meeting update
 - Organizational Database Development
- E. Old Business - 60 Minutes**
 - Finance and Budget Committee Report
 - a. Banking Updates
 - b. CPA/Accounting Procedures
 - 819 A Street: Lease Update and Renovation Estimates
 - Outreach Committee – next meeting date
 - MTA Report – Barbara Thornton
- F. Public Comment - 10 Minutes**
- G. New Business - 10 Minutes**
 - Date and Time for next Board meeting; Dec 18th, 2008
 - Other New Actionable Business
 - a. Establish Policy Committee to review employee job descriptions and policies. Composed of executive and other board members. Set a December date to meet for first review.
 - b. Establish Board Governance Committee
- H. Adjournment at 6:00 pm**

This agenda is draft and subject to change.